

**AGENDA COVER MEMO**

**DATE:** July 7, 2004  
**TO:** Lane County Board of Commissioners  
**DEPARTMENT:** Public Works, Land Management Division  
**PRESENTED BY:** Bill Robinson, Lane County Surveyor <sup>BR</sup>

**AGENDA ITEM TITLE:** IN THE MATTER OF NAMING CEDAR PARK PLACE, AN UNNAMED PRIVATE ROAD, WITHOUT A PUBLIC HEARING (20-03-35)

**I. MOTION:**

**TO APPROVE THE ORDER TO NAME AN UNNAMED PRIVATE ROAD, CEDAR PARK PLACE.**

**II. ISSUE:**

To decide whether the naming of Cedar Park Place, an unnamed private road, is in the public interest.

**III. DISCUSSION:**

**A. Background:**

The Lane County Surveyor's Office of the Department of Public Works has received a valid application initiated by the Rural Addressing Section of the Lane County Land Management Division and signed by 100% of the landowners adjoining the private road proposed to be named Cedar Park Place. The application was initiated as a result of insufficient address number availability off Cedar Park Road (County Road No. 1193) to accommodate parcels created over time which are now served by the private road herein considered to be named Cedar Park Place.

The private road herein proposed to be named Cedar Park Place was most recently established by Grant of Easement and Maintenance Agreement recorded on November 14, 2002, reception No. 2002-088767, Lane County, Oregon property records. The easement was created as part of a property line adjustment survey filed on December 26, 2002, CSF No. 37845 in the Lane County Surveyors Office. In 1969, an approximation of the presently existing easement was shown in CSF No. 15873, which apparently served one residence before various property divisions and conveyances over the years resulted in the parcels now established.

The road herein considered for naming as established in above mentioned instrument No. 2002-

088767 has a width of 30 feet, and is approximately 0.38 mile in length. The road begins at a point on Cedar Park Road (County Road No. 1193), approximately 15 feet southerly from the northwest corner of lot 31 of Cedar Park Subdivision as platted and recorded in Book 4, Page 62 of the Lane County, Oregon plat records, and runs easterly and southeasterly its length of 0.38 miles to its terminus at the west line of that property No. 1 as established in said CSF No. 37845.

Notice of this proposed name, "Cedar Park Place", was sent to Lane Council of Governments, U.S. Postal Service, "911" Communication Service Center and various county and other public agencies having an interest in road names, including Transportation Planning and Lane County Planning and Rural Addressing section of the Lane County Department of Public Works. The Land Management Rural Addressing section indicated that the renaming would change a number of addresses having previously established Cedar Park Road addresses. The other agencies either had no objection or did not comment on the proposed name.

The residents being served by the proposed Cedar Park Place have only proposed one name—Cedar Park Place—as some long-established residents wish to maintain an association with the name Cedar Park.

Because the resident applicants only had one choice for a name, the Surveyor's Office is presenting an Order with the requested name of Cedar Park Place to the Board of Commissioners for their consideration and approval or denial.

#### **B. Analysis:**

Chapter 15 of the Lane Manual provides a process for the naming and renaming of roads within the County. An application for naming or renaming of a road may be made by the property owner(s) or persons living along the road, by any public or semi-public agency whose function is affected by road names, or by the Board of Commissioners.

The private road currently serves seven residences. Approving the road naming request would facilitate adequate address numbering for those residences served by the proposed Cedar Park Place, which is presently insufficiently provided for off Cedar Park Road. Distinctly identifiable addresses would be available for the growing number of residences along the road, and would facilitate property location by the public, emergency vehicles, and other service carriers.

The proposed name meets all the naming criteria listed in Chapter 15 of the Lane Manual, except for possible conflicts with 15.020 (3)(b), "No duplication with other existing road names", and 15.020 (3)(c), "No similar sounding or confusing names", both of which potentialities have been resolved to be of no consequence to any of the affected and notified agencies.

The applicant has met all requirements to name this road. The naming fee of \$100 is not applicable since the application was initiated by the Rural Addressing Section of the Lane County Land Management Division.

Requirements for notice have been met, and the Board has the authority to name this private road.

**C. Alternatives/Options:**

The Board of County Commissioners has the options to:

1. Support the naming of Cedar Park Place.
2. Propose a different name for the road and proceed with the usual road naming process for the new proposed name.
3. Continue the naming proceedings for further discussion.
4. Discontinue the naming proceedings.

**D. Recommendation:**

It is recommended that the Board support Option Number 1, naming of Cedar Park Place.

No objections to the proposed name have been received from any of the various county and public agencies that the notice was sent to. The general public will benefit by this action in that emergency and mail delivery vehicles, as well as the public, will be able to locate property by a distinct road name and address.

**E. Timing:**

Timing is not critical in this matter.

**IV. IMPLEMENTATION/FOLLOW-UP:**

If the Board of County Commissioners approves the Order to name it is to be forwarded to the Lane County Clerk for filing, after which copies are to be forwarded to the County Surveyor, County Assessor and Rural Addressing section of the Land Management Division for appropriate action. If the Order is denied, an Order to Deny will be presented to the Board at a later regularly scheduled meeting.

**V. ATTACHMENTS:**

Order w/ Attachments  
Attachment—Vicinity Map

Contact Person: Bill Robinson x4198

**IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY  
STATE OF OREGON**

**IN THE MATTER OF NAMING CEDAR PARK PLACE, AN )  
UNNAMED PRIVATE ROAD, WITHOUT A PUBLIC ) ORDER NO.  
HEARING (20-03-35) )**

**WHEREAS**, an application for naming a private road Cedar Park Place was initiated by the Rural Addressing Section of the Lane County Land Management Division as a result of insufficient address number availability off Cedar Park Road (County Road No. 1193) to accommodate parcels created over time which are now served by the private road herein considered to be named Cedar Park Place; and

**WHEREAS**, the Lane County Surveyor's Office has received a valid application signed by 100% of the landowners adjoining this private roadway, requesting that said roadway be named Cedar Park Place; and

**WHEREAS**, it is in the public interest to name the road at this time; and

**WHEREAS**, Lane County has jurisdiction for the naming of this private road; and

**WHEREAS**, the private road in Section 35, Township 20 South, Range 3 West of the Willamette Meridian, begins at a point on Cedar Park Road (County Road No. 1193), approximately 15 feet southerly from the northwest corner of lot 31 of Cedar Park Subdivision as platted and recorded in Book 4, Page 62 of the Lane County, Oregon plat records, and runs easterly and southeasterly its length of 0.38 miles to its terminus at the west line of that property No. 1 established in property line adjustment survey recorded on December 26, 2002, CSF No. 37845 in the Lane County, Oregon Surveyor's Office; and

**WHEREAS**, the road currently serves as access to seven residences; and

**WHEREAS**, the proposed name, Cedar Park Place, meets all the criteria in Lane Manual Chapter 15, except for possible conflicts with 15.020 (3)(b), "No duplication with other existing road names", and 15.020 (3)(c), "No similar sounding or confusing names", both of which potentialities have been resolved to be of no consequence to any of the affected and notified agencies or individuals; and

**WHEREAS**, authority was granted to Lane County by Lane Code Chapter 15 and the Lane County Home Rule Charter regarding procedures and requirements relating to the naming and renaming of roads in Lane County; and

**WHEREAS**, legal notice has been provided in accordance with Lane Manual 15.025; and

**WHEREAS**, Lane Council of Governments, U.S. Postal Service, "911" Communication Service Center and various county and other public agencies having an interest in road names, including Transportation Planning and Lane County Planning and Rural Addressing sections of the Lane County Department of Public Works, and the adjacent landowners were notified by mail regarding the proposed road naming and either had no objection or did not respond to the referral; and

**WHEREAS**, landowners will not be responsible for the customary naming fee of \$100 or any related recording fees, since the application was initiated by the Rural Addressing Section of the Lane County Land Management Division; and

**WHEREAS**, all procedures under the provisions of Lane Manual Chapter 15 related to road naming and renaming have been complied with; and

**WHEREAS**, the petition complies with the provisions of Lane Manual 15.025 in that the applicants, who are the owners of 100% of the property adjoining the road to be named, request that the road be named as proposed; and

**WHEREAS**, the Board is of the opinion that approving the naming as applied for is in the best interest of the public; now, therefore, it is hereby

**ORDERED**, that the above described unnamed private road is hereby named Cedar Park Place; and it is further

**ORDERED**, that this Order be entered into the Lane County Board of Commissioners Journal of Administration.

**DATED** this \_\_\_\_\_ day of \_\_\_\_\_, 2004.

\_\_\_\_\_  
Bobby Green, Sr.    Chair  
LANE COUNTY BOARD OF COMMISSIONERS

Attachment: "Attachment"—Vicinity Map

7-12-04

*[Handwritten signature]*

ORIGINAL

**NO SCALE**

